



**The Art of Effective Economic Development Facilitation**  
**IPS Training Center - Nashville**  
**October 1, 2024**  
**10:00 am – 3:00 pm CT**

9:30-10:00	<b>Registration</b>
10:00-10:10	<b>Welcome &amp; Introductions</b> <i>Tintin Czach, TCEcD, UT Center for Industrial Services</i>
10:10-11:00	Ground Rules Roles of Meeting Participants Tips for Coaching Stages of Group Development Facilitation of Stages
11:00-12:00	Active Listening Questioning Examples & Exercise Feedback Exercise Open Communication Leader's Role in Facilitating Meetings
12:00 – 12:30	<b>Lunch Break</b>
12:30-1:10	Dealing with Disruptive Behavior in Meetings Ground Rules for Managing Conflict In-Group Intervention Exercise
1:10-1:25	How to have a Productive Meeting Making Meetings Work Self and Team Assessments Meeting Agendas Recognition
1:25-3:00	Hoshin Planning Tools
3:00	<b>Adjourn</b>



**Center for Industrial Services**  
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